

HM 1,000 Work Experience Detailed Information

The 1,000 hours of industry work experience are completed in three (3) “milestones” during your academic career at the Hart School.

“Milestone # 1”- 600 hours of hospitality industry work experience.

- These hours can be accumulated between the summer before entering your first semester at JMU up to enrollment in HM 333.
- These hours can be from the same organization or from multiple organizations.
- You are responsible for keeping track of these hours and will submit verification of all 600 hours before enrolling in HM 333.
- You can count the hours you will work as part of the HM 222 course. You will work approximately 100 hours with Aramark in various locations across campus.

“Milestone # 2”- HM 333--200 hours of hospitality industry work experience.

- Upon completion of your 600 hours of industry experience, and course pre-requisites (HM 222 and HM 251) you can enroll in HM 333.
- To enroll in HM 333 you must complete the required [Approval of HM 333 Industry Hours Survey](#).
- Once your HM 333 work experience has been approved, by the HM Work Experience Coordinator, you will receive an override to enroll.
- HM 333 is a required academic course in which you will actively work 200 hours in the industry and complete associated course assignments.

“Milestone # 3”- HM 444--200 hours of hospitality industry work experience.

- Once you have completed HM 333 you can enroll in HM 444.
- To enroll in HM 444 you must complete the required [Approval of HM 444 Industry Hours Survey](#).
- Once your HM 444 work experience has been approved, by the HM Work Experience Coordinator, you will receive an override to enroll.
- HM 444 is a required academic course in which you will actively work 200 hours in the industry and complete associated course assignments.

**Please note the following:*

1. HM 333 and HM 444 **cannot** be taken concurrently. HM 333 is a pre-requisite to HM 444.
2. HM 333 and HM 444 **can** be taken consecutively in the summer only (HM 333 first six-week session and then HM 444 second six-week session).
3. HM 333 and HM 444 industry hours can be completed at the same organization or at two different organizations.

Students have multiple options for completing HM 333 and HM 444:

Option #1: Enroll in HM 333 and then HM 444 in a summer session, both are offered as six-week courses.

Option #2: Enroll in HM 333 in a summer six-week session and then HM 444 during the academic year (Fall or Spring).

Option #3: Enroll in HM 333 during the academic year (Fall or Spring) and then HM 444 during the academic year or next summer session.

Please reach out to Theresa Lind, HM Work Experience Coordinator or Hart School Academic Advisors with questions.